

KFN
HOUSING
DEPARTMENT
NEWSLETTER

MARCH 1, 2023



2023
**KATZIE FIRST NATION
SPRING CLEAN-UP
EVENT**
SAT, APRIL 1, 2023

**RETURN OF OUR ANNUAL KFN COMMUNITY
SPRING CLEAN UP EVENT!!!**

**Who's done with the snow, cold winter months and ready
for Spring Flowers, Gardening, and Yardwork?**

KFN Housing Department in collaboration with KFN Lands and Human Social Service departments are excited to announce the return of our Annual Community Spring Clean-up & Celebration which will include a community BBQ dinner and Prize giveaways on Saturday, Apr 1, 2023!

LETS MAKE OUR COMMUNITY SPARKLE!

As a Kick-off to this fun event, we'll be providing Large Roll Off Bins for IR# 1, 2 and 3 from **Mar 20-Apr 21, 2023**.

Our Public Works department and volunteers will also be available to assist any of our Elders or members with disabilities with pickup of items.

Please contact our Housing Dept. Admin Asst. Jamie Chalmers by phone or email to schedule a time for pickup or if you have any questions on this event 604-465-8921 ext 408.

KFN COMMUNITY SPRING CLEAN-UP EVENT

DATE: SAT, APRIL 1, 2023

9:30am: Meet at Health Center Parking Lot

Noon: Lunch (IR1-Gym, IR2-Canopy Tent, IR3-Tetoten)

5:00pm: Dinner and Prize Giveaways (KFN Gym)

**FUN FOR ALL
AGES!!**

Please Note: we'll be giving out gloves, garbage tongs, garbage bags and hand sanitizer to all participants throughout the day.

**BIG
PRIZES!!!**

**LAWN
MOWERS**

**SONY
PLAYSTATION
PS5**

**GIFT
CARDS**

WEED EATERS

AND MORE...

BIKES

**CALL OUT FOR
VOLUNTEERS**

If you're interested in volunteering for this event please feel free to email Jamie Chalmers at Jamie@katzie.ca.

**Special Thanks to all of
our KFN Staff who
helped make this
event happen and for
applying to and
securing special grant
funding to cover costs.**

**Happy Spring Cleaning
Everyone!!!**





Attention:

CMHC Section 95 and Rental Housing Tenants (IR 1, 2 and 3)

Annual Rental Agreement 2023/2024

All Social Housing tenants and Band Rentals on IR#1, 2, and 3 are required to sign their 2023/2024 Annual Renewal Rental Agreement and Repayment Agreement for any Arrears Owing

Deadline: Friday, March 31, 2023.

The Housing Department has mailed out Rental Agreements to the tenants who were unable to come into the office. Please mail back to our office in the enclosed stamped envelope.

Please contact Jamie Chalmers at your earliest convenience to schedule an appointment with Rosanna Leon, Housing Administrator by via Email: Jamie@katzie.ca or by telephone:

604-465-8921 ext. 408





Attention:
CMHC Section 95 and Rental Housing Tenants (IR 1, 2 and 3)

RENTAL ARREARS

For any tenants who currently have Rental Arrears, please be advised that KFN Housing Dept. Staff and Managers will be reviewing all tenant files in the coming weeks and will be reaching out to anyone who currently does not have a current re-payment agreement in place.

Please be aware that your arrears debt contributes to the following problems for every current and future Band Member in the Social Housing Program:

- *Reduction to important Maintenance and Repair's to all rental units due to reduced budgets,*
- *Prevents repairs from being done in a timely manner,*
- *Unfairness to waitlisted KFN Member housing applicants who are willing to pay rent on time and eager to obtain a rental or rent-to-own home on KFN and more...*

Please note that we have a zero tolerance policy in place for late rental payments. If rent is not paid by the 1st of each month, eviction proceedings will commence as per the Eviction clause within our KFN Rental Agreement.

If you have any questions or would like to schedule a meeting to discuss a payment plan please contact, Rosanna Leon, Housing Administrator

604-465-8961 Ext# 415 or via email at

rosannaleon@katzie.ca





ATTENTION KFN Members
REPAIR REQUEST AFTER HOURS/WEEKENDS

Housing Related Issues

Please refrain from contacting Chief and Council regarding Housing repair issues.

If you require immediate housing repair assistance please contact the following below;

Office #: (604) 465-8921 ext #408

After Hours #: (778) 877-1943

or

by email: rosannaleon@katzie.ca

(Emergency Repair e.g. heating issue, pipe or roof leak etc.)





Process for Maintenance Repair Request

Process for Maintenance Repair Request

1. Head of Household (name on Rental Agreement) is required to fill out the repair request or contact Jamie Chalmers, Administration Assistant Housing at (604) 465-8961 Ext# 408 or email jamie@katzie.ca to discuss the matter.
2. The service request is reviewed by the Housing Administrator– Rosanna and sent to Maintenance Team to assess the issue
3. Before the visit please have the area **CLEANED, ACCESSIBLE AND SANITIZED**
4. Maintenance Crew will go to your house to assess the issue and report back to Housing Administrator
5. If any parts or services are needed– Wait for Housing Manager approval
6. When Approved:
 - A. Maintenance will purchase/order parts
 - B. If services are needed Housing Admin. will contact vendor to set-up time and date

Please understand that there is a time delay when it comes to purchasing/ordering parts when Housing Admin have to communicate with vendors.

7. ****If necessary**** Maintenance team will return to the home to do a repairs/ replacement after receiving the part needed or the technician will be at the house to repair.
8. Service Request Complete.

Please note that all purchase's or renovations are required a written pre-approval letter from C & C or reimbursement will not be approved.

If you have any questions, please feel free to contact Rosanna Leon at (604) 465-8961 or by email at rosannaleon@katzie.ca





KATZIE FIRST NATION PUBLIC WORKS/HOUSING REPAIR REQUEST FORM

LOCATION:

- | | |
|---|--|
| <input type="checkbox"/> Tenant/Katzie Member | <input type="checkbox"/> Health and Community Centre |
| <input type="checkbox"/> EYC; Daycare/Preschool | <input type="checkbox"/> EYC; Administration Office |
| <input type="checkbox"/> Katzie Development Limited | <input type="checkbox"/> Lands Department |
| <input type="checkbox"/> Partnership (KDLP) | <input type="checkbox"/> Youth Trialer |
| <input type="checkbox"/> Other | <input type="checkbox"/> Band Office |

Work Location:

(Office, Kitchen, GYM etc.) _____

CONTRACT INFORMATION: (Tenant, Employee)

FULL NAME	
ADDRESS	
EMAIL ADDRESS:	
DAY-TIME PHONE NUMBER	EVENING PHONE NUMBER

TYPE OF WORK

- | | | | |
|--|-----------------------------------|--|--------------------------------------|
| <input type="checkbox"/> GENERAL MAINTENANCE | <input type="checkbox"/> PLUMBING | <input type="checkbox"/> HEAT AND AIR | <input type="checkbox"/> SMOKE ALARM |
| <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> GLASS | <input type="checkbox"/> LOCKSMITH (Keys cut, lock repair) | |

DESCRIPTION AND DETAILS OF REPAIR, MAINTENANCE, OR OTHER REQUEST:

Please be as specific as possible and attach photos or extra page if required.

COMPLETE IF APPLICABLE:

<input type="checkbox"/> Washer	<input type="checkbox"/> Dryer	<input type="checkbox"/> Refrigerator	<input type="checkbox"/> Stove	<input type="checkbox"/> Hot Water Tank
<input type="checkbox"/> Gas	<input type="checkbox"/> Electric			
Maker:	Model:	Serial #		



Reminders

KFN Housing Applications

Housing Application must be renewed before next Fiscal Year (April 1st, 2023) to remain on the list.

We encourage members to keep an up to date application on record so we can move forward quickly if a rental unit becomes available.

Applicants Requirements:

- Must be 19 years or older and also a Katzie Member
- Proof of income
- Dedicated to keeping up with rental payments

For more information please contact Rosanna Leon, Housing Administrator via email at rosannaleon@katzie.ca or by phone at 604-465-8921 ext# 415 or Jamie, Housing Administrator assistant at Jamie@katzie.ca





ATTENTION KFN Home Owners

Potential Funding Available Through CMHC (RRAP & ERP)

Residential Rehabilitation Assistance Program (RRAP) On-Reserve



What is the Residential Rehabilitation Assistance Program (RRAP) On-Reserve?

RRAP On-Reserve offers financial assistance to First Nations and First Nation members to repair substandard homes to a minimum level of health and safety.

Who is eligible?

First Nations or individual First Nation members that require major repairs to their homes may be eligible to apply. The total household income must be at or below the established income threshold for their area.

What work is eligible?

The house must lack basic facilities or is in need of major repair in one or more of the following categories:

- Structural
- Electrical
- Plumbing
- Heating or
- Fire safety.

Assistance may also be available to address a problem with overcrowding.

What assistance is available?

The financial assistance is in the form of a forgivable loan. The maximum loan amount is \$60,000* per unit.

**For northern or remote areas the maximum total amount may be increased by an additional 25 percent.*

IMPORTANT: Any work carried out before application is approved in writing is not eligible.

Where can I get more information?

Contact Rosanna Leon, Housing Administrator via email at rosannaleon@katzie.ca & Jamie Chalmers at Jamie@katzie.ca

Other CMHC programs are available on-reserve to assist with accessibility modifications and adaptations for persons with disabilities and seniors.

Follow CMHC



cmhc.ca

Canada

Working together for housing solutions



Katie Housing Department | 604-465-8961 Ext# 415 | rosannaleon@katzie.ca





Home Repair



Emergency Repair Program (ERP) On-Reserve

What is the Emergency Repair Program (ERP) On-Reserve?

ERP On-Reserve offers financial assistance to help low-income households on reserve make emergency repairs required for the continued safe occupancy of their home.

Who is eligible?

First Nations or individual First Nation members on reserve whose incomes are at or below the established thresholds for the area are eligible to apply for financial assistance.

Eligible repairs

Only emergency repairs immediately required for the continued safe occupancy of a home are eligible for assistance.

Examples include, but not limited to:

- Repair or replace a non-functioning heating system;
- Repair structural issues or water infiltration from damaged foundation, roof, or exterior walls;
- Repair plumbing so adequate supply of potable water is available;
- Electrical repairs necessary to correct health and safety hazards;
- Repair or replace damaged flooring to correct safety hazards.

IMPORTANT:

Any work carried out before application is approved in writing is not eligible. Once approved, all work must commence within 30 days and be completed within 90 days.

What assistance is available?

Assistance is in the form of a contribution which does not have to be repaid. The maximum contribution amount is \$30,000* per unit.

**For northern or remote areas the maximum total amount may be increased by an additional 25 percent.*

Other CMHC programs, such as the Residential Rehabilitation Assistance Program (RRAP) and Home Adaptations for Seniors' Independence (HASI) program, are available on-reserve to assist with repairs to substandard housing, accessibility modifications and adaptations for persons with disabilities and seniors.

Where can I get more information?

Contact Rosanna Leon, Housing Administrator via email at rosannaleon@katzie.ca or Jamie Chalmers via email at jamie@katzie.ca

Canada

cmhc.ca

Working together for housing solutions





**ATTENTION IR#1 MEMBERS
GARBAGE DISPOSAL MAINTENANCE**

Garbage Bins

If the bin is full please **DO NOT** place garbage bags or debris on top of the overflow bin .

Please use the next empty bin on IR#1



Friendly reminder, please dispose your large cardboard in the bin provided at the band office or WM will not pick up the garbage bin.

Preventative Measures:

Plumbing

- Inspect all visible pipes for corrosion, if you notice any signs of corrosion on your pipes, whether it's blue/green deposits or rust, this is a sign that you will have a leak on your hands soon.
- Examine toilet tanks remove the lid off of your toilet tank and inspect for any signs of wear.
- Maintain your hot water tank every year, flush your water heater. Turn the water shut off for hose bibb in the winter and remove the hose; if this is not done it is possible for the frozen pipe to burst. If any leaks occur use your water shut off valve.
- Do not flush anything other than toilet paper down.
- **Do not drain any Fats, Oils, or Grease (FOG) down any drain, this will clog and cause backup to your home and in the city drains.**
- **Check for leaks around your hot water tank, kitchen sink, dishwasher, bathroom sink, laundry sink and washer machine.**
- Check the caulking around showers/bathtubs and sinks if it cracked or wore away reseal with more caulking. If you have poor water pressure out of a faucet, the aerator is the likely culprit and it can be easily fixed. Be aware of the location of all the shut off valves.



Preventative Measures

Washer

- ⇒ Don't overload the machine. Use the appropriate amount of water for the size of the load.
- ⇒ Wash heavy or bulky items in small loads since these are harder on the appliances.
- ⇒ Rinse away soap residue and buildup by running store-bought washing machine cleaner, or a solution of hot water, vinegar, and baking soda through an empty load. Prevent musty odors and mildew.
- ⇒ Leave the washer lid or door open between loads to dry out the unit and keep it smelling fresh. On front loading washers wipe down the rubber seal around the door after doing your laundry.
- ⇒ Always use detergent made for high efficiency machines, and use the minimum amount (more is not better). Regular detergents produce much more suds, and over time, can build up a film on the drum and hoses that become a breeding ground for mold, and may even mechanically or electronically damage a front load machine.
- ⇒ Check your pockets before doing a load of laundry. This will prevent having to change the debris filter.



Preventative Measures: Home Repair

Dryer

- ⇒ **Do not overload**, overloading the dryer can actually cause it to break-down and set fire. Your clothes need the circulation of hot air and when the dryer is stuffed, the air cannot circulate as much as it needs in order to dry your clothes.
- ⇒ Clean the lint screen before and after every load. Carefully remove the screen from your dryer wipe away the lint and clean with a used fabric softener sheet. Clean the filter with soap and water a few times each year to remove any remaining soap and fabric softener.
- ⇒ Check the door seal. If the door seal becomes loosened, hardened, damaged, or worn down, replace it immediately. Otherwise, warm air will



escape reducing the dryer's efficiency and causing it to work harder. Check the seal by holding a tissue near the door while the dryer is running. If the tissue is sucked toward the door, replace the seal.

⇒ **Have the ducting to the outside cleaned, if this is not cleaned regularly it becomes a fire hazard as the lint builds up.**





Attention All Housing Tenants



Rental payment methods

- Each tenant is responsible for contributing towards the monthly rent.
- Rent is due on the first of each month.

Payment Options:

- **Cash**
- **E-transfer:**
 - Send E-transfer payments to **payments@katzie.ca** (include your name and address) Once we receive confirmation of your payment we will email your receipt.
- **Pre-Authorized Debit (PAD):**
 - If you would like to have payments withdrawn from your bank on either the 1st or 15th of each month, please contact Rosanna to arrange payment plan and to receive a preauthorization debit form. **Note: we will also need a void cheque or pre-authorization debit form from your bank. Verbal/written banking information will not be accepted.**
- **Money Order or Cheques**
 - If you wish to pay via cheque or money order, you can deliver your payment to Finance at the Band Office. A receipt will be emailed to you on the day of deposit. Please make cheque payable to **Katzie Social Housing**
- **Payroll deduction for Katzie Band Employees– please arrange payment plan with Rosanna.**

We encourage e-transfers or PAD to decrease the risk of COVID-19 transmission.

Also please remember to contact Katzie Housing Department if your phone number or email address has changes.





Resources and Reminders



Donate to Big Brother, they accepts Clothing and household items .

Each time you make a donation to Big Brothers, you're helping fund important mentoring programs for children in our local community.

Toll Free: 1.866.521.4393
pickup@renewcrew.com

Contact

Allen Erickson

Services:

Dead car removal for cash,
rubbish removal

Call for more inquiries
604-649-3124



PITT MEADOWS RUBBISH REMOVAL

IT'S Quick...It's Easy...It's Gone!

[\(778\) 771-4222](tel:(778)771-4222)

**JUNK REMOVAL, FURNITURE
REMOVAL, CONSTRUCTION DE-
BRIS REMOVAL, SCRAP CARS FOR
CASH**



Next Pick Up: Katzie IR#2 & IR#3

Saturday, April 1, 2023

Pick Up Time: 10:00 AM

- Please no banned/hazardous material
- All refuse must be bagged and tied in order to be picked up