



# Katzie Job and Training NEWSLETTER



[HTTPS://KATZIE.CA/CAREER-OPPORTUNITIES/](https://katzie.ca/career-opportunities/) April 10, 2026



Scan the QR Code with your mobile phone camera to open up the career opportunities page on the Katzie Website

## Job Openings:

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[Guardian Administrator](#)

[Katzie Guardian](#)

[Referrals Manager](#)

[On-Call Building Service Worker](#)

[TWS Assistant Youth Worker](#)

[Referrals Coordinator](#)

[Xwum Canoe Rental Assistant](#)

[Statistics Canada: Census Enumerator](#)

## Upcoming Training:

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Katzie First Nation is seeking a dedicated and organized **Guardian Administrator** to support the Katzie Guardian Program and the important work of protecting and caring for Katzie lands and waters. This role provides essential administrative and organizational support to the Guardian team, helping ensure day-to-day operations run smoothly and effectively.

Reporting to the Guardian Manager, the Guardian Administrator supports a fast-paced, land-based program by ensuring program information is well organized, records are accurately maintained, and administrative processes support timely and effective Guardian activities. Through strong attention to detail and reliable systems, this position plays a key role in strengthening internal coordination and supporting timely Guardian activities.

The ideal candidate is dependable, well-organized, and motivated to support the important work of the Guardian team in upholding Katzie responsibilities to the land, waters, and future generations.

#### **What You'll Do:**

- Day-to-day administrative support to the Guardian Coordinator, Guardian Manager, and Guardian team.
- Assist with scheduling Guardians, Guardian meetings, and program activities by maintaining calendars, confirming availability, and updating schedules.
- Log, track, and maintain records of Guardian requests, assignments, and program activities using established tracking systems.
- Maintain organized digital and physical files for Guardian program records, correspondence, and documentation.
- Provide administrative coverage for the Guardian Coordinator during absences by supporting filing, scheduling, and tracking of Guardian activities.
- Support internal coordination by organizing communications and tracking follow-ups with Guardians, managers, and other departments.
- Prepare draft correspondence, forms, and simple reports using templates or instructions provided.
- Assist with organizing logistical information and materials in advance of Guardian activities and deployments.
- Ensure accurate handling, storage, and protection of confidential and sensitive information.
- Perform other administrative duties as assigned to support the effective operation of the Guardian Program when time allows.
- Operate as part of a team and be flexible about the boundaries and functions of the job.

#### **What We're Looking For:**

- Demonstrated ability or readiness to perform administrative tasks, such as supporting office, program, or team operations.
- Relevant skills may be gained through work experience, training, volunteer roles, community involvement, or lived experience.
- Experience supporting personnel or staff scheduling functions
- Demonstrated ability to use Microsoft Office 365 (Outlook, Word, Excel, Teams) in an administrative setting
- Strong interest in supporting the Guardian Program and protecting Katzie lands and waters.



- Understanding of Katzie community and a commitment to working in a culturally respectful and appropriate way.
- Knowledge of Katzie territory, community, and protocols is an asset; training and on-the-job learning will be provided.
- Strong organizational skills and attention to detail.
- Ability to manage multiple tasks and adapt to changing priorities.
- Good written and verbal communication skills.
- Reliable, flexible, and able to work both independently and as part of a team.
- Willingness to ask questions, learn new systems, and support shared responsibilities.

**What We Offer:**

In addition to standard employment benefits like paid vacation, and extended health coverage, we offer a total rewards package that reflects our commitment to wellness, culture, family, and community:

- Health Spending Account
- Employee Assistance Program (EAP)
- On-site medical services
- Pension plan with employer contributions
- Paid Indigenous, Federal, and Provincial holidays
- Paid winter office closure
- Paid sick leave
- Family responsibility days,
- Opportunities to participate in community events and activities
- Cultural learning and engagement opportunities

**Job Type:** Full-time, Permanent

**Hourly Wage:** \$24.00 – \$28.85

**Closing Date:** We will accept applications until **April 24, 2026, at 12:00 p.m. (noon)**. Applications received after this time will not be considered for this posting, but interested candidates are encouraged to watch for future opportunities.

**How to Apply:**

- Apply online at [katzie.ca](http://katzie.ca) and navigate to *Career Opportunities*.
- You may also email your resume to [careers@katzie.ca](mailto:careers@katzie.ca), referencing Job # 202606 in the subject line
- In-person applications are welcome at the **Katzie Administration Building**.

*Every application is reviewed by a member of our HR team—your experience and story matter to us.*



Katzie First Nation is seeking dedicated members to step into a role as a **Katzie Guardian**, a role grounded in Katzie laws, teachings, and responsibilities to the land and water.

Informed by Katzie knowledge, teachings, and Western science through a two-eye seeing approach, the Katzie Guardian serves as the eyes and ears of Katzie territory. This role carries a hereditary responsibility for the management and protection of Katzie lands and waters through field-based monitoring, restoration of animals and plants, and participation in referrals and development monitoring. Once appropriately trained, Guardians are also expected to support emergency response activities within the territory (e.g., oil spills, floods, wildfire response).

This position is primarily field-based, with required office work at the Territorial Guardianship and Referrals office on Katzie IR1 in Pitt Meadows. On average, approximately 90% of work time is spent in the field, though this may increase depending on project demands and seasonal priorities.

Guardians require a high level of personal responsibility, reliability, and preparedness. They play a visible role representing Katzie First Nation on the land, in the community, and with external partners, and are expected to conduct themselves in a manner that positively reflects Katzie values, professionalism, and guardianship.

Expected work hours are Monday to Friday, 8:30 a.m.–4:30 p.m.; however, early starts, longer field days, and work outside of standard hours may be required.

This position is reserved for Katzie First Nation people with experience or a strong interest in land-based work, Katzie cultural activities, teachings, and protocols.

#### **What You'll Do:**

- Work with Katzie Territorial Guardianship and Referrals and Incremental Self-Government departments to identify, establish and monitor Katzie protected areas within the Territory.
- Support Katzie-led and Katzie-supported restoration projects within the Territory, fostering the integration of Katzie traditions with Western scientific approach.
- Once trained, participate in inter-agency emergency response and compliance activities, including spill response, wildfire response, flood response, natural resource violation investigations, and site monitoring.
- Attend scheduled fieldwork, meetings, training, and office days consistently and on time, recognizing that team coordination and safety depend on reliability.
- Take detailed field notes using the current approved method (e.g., Ecosystem App) to monitor and track information within Katzie territory.
- Ensure all field notes are scanned and uploaded to the server promptly and accurately.
- Participate in training and learning activities including community-based learning from elders and knowledge keepers, emergency response, resource management, fish and wildlife habitat monitoring etc.
- Support the development and implementation of Guardian project plans

#### **What We're Looking For:**

- **Katzie First Nation Member**



- Familiarity with Katzie territory and community
- Commitment to learn and uphold Katzie Laws, teachings, and protocols
- Experience or a strong interest in land-based work
- Interest in Katzie cultural activities, teachings, and protocols
- Knowledge of, or interest in learning, Katzie place names and the protection of sacred spaces within Katzie territory
- Knowledge of land and resource management practices is considered an asset
- Experience or interest in emergency management and response, habitat restoration, and fish and wildlife monitoring is considered an asset
- Willingness to participate in required training and learning opportunities, including community-based learning from Elders and knowledge keepers
- Ability to communicate effectively with individuals from diverse backgrounds and expertise levels
- Uphold integrity and confidentiality with all information seen, heard, or obtained in the role
- Certifications or licenses related to land-based activities are considered an asset
- Satisfactory Criminal Record Check (including Vulnerable Sector)
- Valid Class 5 Driver's License with a clean driver's abstract
- Access to a reliable vehicle and ability to commute to required work locations

#### **Physical and Environmental Requirements**

- Ability to consistently meet the physical
- demands of the position, including:
  - Hiking long distances over uneven terrain
  - Navigating creeks, wetlands, and forested areas
  - Canoeing and working on or near water
  - Carrying equipment and supplies
- Ability to work full field days and multiple consecutive days in remote locations (e.g., 2–4 days in the Upper Pitt)
- Willingness to work outdoors in all weather conditions, including rain, heat, cold, and variable terrain
- Ability to safely perform duties in physically demanding and unpredictable environments
- Strong sense of personal accountability, including dependability, punctuality, and consistent attendance
- Reliable attendance is essential; this role requires consistent participation to ensure team safety and coordination

**Job Type:** Guardian-Based Employment an assignment-based framework. While assignments may shift over time, this role provides long-term employment and is not a temporary or term-limited position.

**Wage:** The wage range for this position is **\$24.00 - \$36.00** per hour. This range reflects the varying levels of experience and qualifications. We encourage applications from individuals at all stages of their careers, from those just starting out to seasoned professionals, ensuring fair compensation based on your skills and background.



#### **What We Offer:**

In addition to standard employment benefits like paid vacation, and extended health coverage, we offer a total rewards package that reflects our commitment to wellness, culture, family, and community:

- Health Spending Account
- Employee Assistance Program (EAP)
- On-site medical services
- Pension plan with employer contributions
- Paid Indigenous, Federal, and Provincial holidays
- Paid winter office closure
- Paid sick leave
- Family responsibility days,
- Opportunities to participate in community events and activities
- Cultural learning and engagement opportunities

#### **How to Apply:**

- Apply online at [katzie.ca](https://katzie.ca) and navigate to *Career Opportunities*.
- You may also email your resume to [careers@katzie.ca](mailto:careers@katzie.ca), reference Job Posting 202605 in the subject line.
- In-person applications are welcome at the **Katzie Administration Building** (2<sup>nd</sup> Floor, 19696 Salish Road).

**Closing Date:** We will accept applications until **April 24, 2026, at 12:00 p.m. (noon)**. Applications received after this time will not be considered for this posting, but interested candidates are encouraged to watch for future opportunities.

*Every application is reviewed by a member of our HR team—your experience and story matter to us.*



Katzie First Nation is looking for a dynamic and strategic **Referrals Manager** to lead a team at the forefront of land and resource consultation.

### **About the Territorial Guardianship & Referrals Department**

The Territorial Guardianship & Referrals Department is responsible for protecting, caring for, and upholding Katzie First Nation's lands, waters, and rights within Katzie's traditional territory. The department brings together two distinct but closely aligned functions—Territorial Guardianship and Referrals—that work collaboratively to support Katzie's role as caretakers for the territory.

Together, the department integrates Katzie knowledge, teachings, and customary law with Western science and regulatory processes through a two-eyed seeing approach. This structure ensures that Katzie's responsibilities to the land, waters, ancestors, and future generations are honoured both on the land and within planning, consultation, and decision-making processes.

### **About the Role in Practice**

The Referrals function coordinates consultation, engagement, and review processes for projects and activities proposed within Katzie territory that may impact Katzie's rights, title, or interests. This work ensures that Katzie's laws, knowledge, priorities, and technical considerations are meaningfully reflected in regulatory and decision-making processes.

The Referrals Manager provides strategic leadership and oversight, setting priorities, supporting staff capacity, and ensuring consultation work is paced realistically and aligned with Katzie governance objectives. The Manager works through a team-based structure, delegating operational coordination to the Referrals Coordinator and administrative delivery to the Referrals Administrator, while retaining accountability for decision-making, external positioning, and high-risk files.

Katzie First Nation is committed to supporting long-term professional growth. This role offers opportunities to deepen expertise in Indigenous-led land governance, cumulative effects assessment, and cross-government engagement, with exposure to strategic planning, funding development, and senior-level decision-making.

This role will appeal to professionals who are comfortable navigating complexity, competing timelines, and high-stakes decisions—and who are equally committed to teamwork, transparency, and sustainable ways of working.

### **What you will do**

- Provide strategic oversight of referrals intake, prioritization, and workflow, ensuring alignment with departmental and Nation priorities and sustainable workload management.
- Set Referrals priorities and expectations, adjusting direction in response to risks, capacity constraints, or emerging issues.
- Provide leadership, mentorship, and performance support to the Referrals Coordinator and Referrals Administrator.
- Hold accountability for the quality, timeliness, and appropriateness of referral responses, reports, and correspondence.



- Lead on high-impact, complex, or escalated files, including liaison with senior leadership, proponents, and government agencies.
- Ensure a two-eyed seeing approach is applied across referrals work, weaving Katzie knowledge, teachings, and customary law with Western science and Crown legal frameworks.
- Work collaboratively with the Guardian Manager to integrate on-the-ground Guardianship knowledge into referrals and consultation processes.
- Oversee the development, implementation, and continuous improvement of referrals tracking systems and data management tools.
- Provide oversight of project milestones, deliverables, budgets, and funding reporting, in collaboration with finance and coordination staff.
- Oversee the establishment and management of contracts and technical support agreements for referrals-related work.
- Support the Director in implementing departmental strategies, work plans, and funding agreements.
- Operate as part of a team and be flexible about the boundaries and functions of the job.

### **What We're Looking For**

- Post-secondary degree in Indigenous Studies, Land and Resource Management, Environmental Science, Archaeology, or a related field.
- Five to seven years of progressive experience in Indigenous consultation, land and resource management, or a related field.
- Equivalent combinations of education, professional experience, and relevant lived experience will be considered.
- Demonstrated experience supervising or leading teams, including providing direction, mentorship, and performance support.
- A leadership approach grounded in respect, relationship-building, and awareness of the emotional and cultural dimensions of consultation work.
- Knowledge of Katzie territory, or a demonstrated commitment to learning Katzie community context, customary laws, protocols, and teachings.
- Strong understanding of Indigenous rights, title, and consultation processes across municipal, regional, provincial, and federal jurisdictions, including relevant legislation, policy frameworks, and legal precedents.
- Experience with, or strong knowledge of, major project reviews and Indigenous-led cumulative effects or impact assessment processes.
- Broad familiarity with land and resource management policy areas (e.g., water, cultural heritage, wildlife, energy, transportation, forestry, land-use planning) sufficient to oversee technical review and support informed decision-making.
- Strong written and verbal communication skills, with the ability to explain complex information clearly to diverse audiences.
- Excellent interpersonal skills, including the ability to communicate respectfully, build relationships, and navigate conflict across diverse perspectives.
- Proficiency in Microsoft Office/365 and project management or tracking tools.



**What We Offer:**

In addition to standard employment benefits like paid vacation, and extended health coverage, we offer a total rewards package that reflects our commitment to wellness, culture, family, and community:

- Health Spending Account
- Employee Assistance Program (EAP)
- On-site medical services
- Pension plan with employer contributions
- Paid Indigenous, Federal, and Provincial holidays
- Paid winter office closure
- Paid sick leave
- Family responsibility days,
- Opportunities to participate in community events and activities
- Cultural learning and engagement opportunities

**Job Type:** Full-time, Permanent

**Annual Wage:** \$80,000-\$95,000 Annually

**How to Apply:**

- Apply online at [katzie.ca](http://katzie.ca) and navigate to *Career Opportunities*.
- You may also email your resume to [careers@katzie.ca](mailto:careers@katzie.ca), referencing Job # 20253 in the subject line
- In-person applications are welcome at the **Katzie Administration Building**.

**Cover Letter:**

We encourage you to include a brief cover letter sharing your experience and interest in this role. We're particularly interested in learning how your background, knowledge, or lived experience aligns with Indigenous consultation, land stewardship, or governance-related work.

*Every application is reviewed by a member of our HR team—your experience and story matter to us.*



Katzie First Nation is looking for multiple **On-Call Building Service Worker (BSW)** keep the facilities well-maintained and clean during absence and vacations. If you love working independently and have a knack for cleaning and sanitization, this role might be for you!

**What you will be responsible for:**

- Cleaning interior including, but not limited to,
  - Cleaning surfaces by way of dusting and wiping.
  - Cleaning floors by sweeping, vacuuming, mopping, and scrubbing.
  - Emptying trash cans and other waste containers and removal of garbage.
  - Wash and disinfect hand basins, sinks, toilets, showers, and tile and replenish washroom supplies.
  - Cleaning of vertical surfaces, i.e., wash windows & interior walls.
- Operate industrial vacuum cleaners to remove scraps, dirt, heavy debris, and other refuse.
- Move heavy furniture, equipment, and supplies.
- Reporting replacements and repairs as required.
- Follow health and safety regulations, including safe lifting and handling techniques.
- Ensures for building security. This involves locking the building and offices and arming the security system.
- Set up tables, chairs, and other furniture for scheduled events or activities in the facility and remove them upon completion.
- Perform general cleaning after events.

**What you bring to the position:**

- WHMIS Certification
- Able to physically perform the position's duties, including repetitive cleaning motions, lifting, and carrying up to 50 lbs.
- Have strong attention to detail and take pride in the output of tasks.
- Previous cleaning or maintenance experience is an asset but not a requirement.
- Skill in the use and care of cleaning and maintenance supplies and equipment
- Ability to understand and follow oral and written instructions.
- Ability to work independently and prioritize, plan, and multitask urgently.
- High energy with a friendly, positive work demeanor.
- A valid BC Driver's License with access to reliable transportation is an asset.
- Minimal day-to-day supervision with high expectations of work produced.
- Availability to take shifts, with limited notice, during standard working hours, evenings, and weekends.
- Building Service Worker Certification is an asset

**Job Type:** On-Call

**Salary:** \$18.00 per hour

**How to Apply:**

- Apply online at [katzie.ca](http://katzie.ca) and navigate to *Career Opportunities*.
- You may also email your resume to [careers@katzie.ca](mailto:careers@katzie.ca), referencing Job # 202508 in the subject line
- In-person applications are welcome at the **Katzie Administration Building**.

*Every application is reviewed by a member of our HR team—your experience and story matter to us.*



Katzie First Nation is seeking a dedicated and enthusiastic **Assistant Youth Worker** to join our dynamic youth team for a temporary **52-week SASET-funded position**.

Reporting to the Human and Social Services Manager and under the guidance of the Youth Team Leader and Youth Coordinator, the Assistant Youth Worker will play a vital role in supporting before and after-school programs, summer activities, and various community events. If you're passionate about empowering young people, building a strong sense of community, and celebrating cultural heritage through fun experiences, we want to hear from you!

The training plan for successful applicants will encompass additional skill training provided by SASET & Ridge Meadows College.

This position is open to Katzie Members who have not occupied a SASET-funded role for over 12 months.

#### **What You'll Do:**

- Plan and deliver culturally relevant youth activities for after-school programs, summer camps, and events.
- Organize recreational activities, including games, fitness events, arts and crafts, and musical instruction.
- Assist at recreational facilities by enforcing rules, modeling positive behaviour, and mentoring young people.
- Oversee daily operations of recreation areas, maintaining safety equipment, cleaning facilities, and displaying signage.
- Encourage participation and foster healthy relationships by greeting new members, encouraging group activities, and ensuring fair treatment.
- Coordinate teaching events and cultural activities, leading discussions with youth.
- Create media presentations using videos and pictures on the Katzie social platform to promote youth activities.
- Develop community communications to inform families and students about programs and activities.
- Assist with special community events, field trips, and workshops.
- Help with Food Bank duties, including loading, packing, and delivering food items within the community.

#### **What We're Looking For:**

- Knowledge acquired through coursework in childcare or a related field, and two years of relevant work experience. Equivalent combinations of education, work experience, or comparable lived experience will also be considered.
- Able to provide current satisfactory police check with vulnerable sectors as a condition of employment or be willing to obtain one.
- Genuine interest in working with children and youth.
- Commitment to and understanding of Indigenous (Katzie) cultural teachings and practices.
- Great people skills, including building relationships, mediating, and solving conflicts.
- Excellent communication skills, including leading discussions, negotiating, and convincing others.
- Outstanding organizational abilities, adept at prioritizing tasks to meet deadlines.
- Able to work and communicate effectively with people from diverse backgrounds and expertise levels.
- Works well both independently and as part of a team, using good judgment to complete tasks.



- Ability to take initiative and work independently as needed.
- CPR and First Aid/Food safe training an asset.
- Ability to work a flexible schedule (based on scheduled program and calendar)
- A Class 5 Driver's License with a clean driver's abstract is an asset.

**Job Type:** Full-time, Temporary (March 31, 2027)

**Salary:** \$18.25/hour

**How to Apply:**

- Apply through our website at [Katzie.ca](http://Katzie.ca) (go to career opportunities and apply to the posting).
- Stop by the Admin Building and drop off a copy of your resume.
- Please apply by emailing your cover letter and resume to Katzie First Nation Human Resources at [careers@katzie.ca](mailto:careers@katzie.ca) and reference Job Number 202604 in the subject line.



If you are passionate about protecting land, culture, and community, this is your opportunity to make a meaningful impact. The Katzie First Nation Referrals Department leads thoughtful and respectful consultation and engagement for projects across Katzie's traditional territory, ensuring that Katzie's rights, title, and interests are protected and upheld.

As the **Referrals Coordinator**, you will be at the heart of this important work. The role includes supporting consultation processes while managing and tracking a diverse range of projects. Responsibilities also involve contributing to grant writing and reporting activities, helping to enhance the department's overall effectiveness and outcomes.

You will report directly to the Territorial Guardianship & Referrals Manager while working closely with the Referrals Administrator to balance responsibilities and keep projects advancing efficiently.

If you are motivated by purpose-driven work and excited to contribute to positive change, join us in supporting initiatives that strengthen and empower the Katzie community.

### **Key Responsibilities**

- Support team with consultation and engagement activities, including administration of referral requests and associated tasks.
- Coordinate funding and capacity agreement tasks and reports for Territorial Guardianship & Referrals work
- Coordinate contractor scopes of work, invoicing, and change orders.
- Support team with developing new project tracking systems and information, including geographic, environmental, archaeological, cultural, and traditional land use information.
- Attend and record minutes at project meetings and review and support the team to summarize technical project materials, including environmental, archaeological, and engineering studies and reports.
- Coordinate community outreach and engagement activities
- Coordinate the referrals review process by project tracking, task delegation, and driving milestone completion of new and ongoing referral projects.
- Support the Manager of Territorial Guardianship & Referrals in the consultation and engagement process, budgeting, and invoicing of funding agreements.
- Develop draft reports and feedback letters as requested by the Manager of Territorial Guardianship & Referrals (i.e. referrals responses, work plan updates, Chief and Council briefing letters)
- Coordinate with Katzie staff and proponents to develop funding agreements.
- Liaise with proponents and government agencies to provide official Katzie responses and approved funding agreements.
- Supervise Referrals Administrator and provide general support and guidance to members of the Territorial Guardianship & Referrals Team.



### What We're Looking For

- Completion of a post-secondary degree or diploma in land and resource management, social sciences, Indigenous relations, or a related discipline, or an equivalent combination of education and experience.
- A minimum of 3–5 years' experience in the listed areas, or equivalent expertise gained through comparable roles involving Indigenous land and resource management or related fields.
  - Working with indigenous communities on consultation and engagement activities
  - Indigenous-led impact assessment studies and reviews.
  - Land and resource management and planning
  - Regulatory approvals
  - Land use planning and development, including major projects.
- Flexibility and the ability to adapt to rapidly changing work priorities.
- Skilled in using Microsoft Office/365 applications to support efficient documentation, communication, and workflow management.
- A proactive individual with excellent organizational, interpersonal, and verbal/written communication abilities.
- Demonstrates strong organizational and time-management skills, effectively managing multiple priorities and consistently meeting deadlines in fast-paced environments.
- Collaborates respectfully and inclusively with individuals from various backgrounds and roles, fostering positive team relationships and open communication.
- Ensures accuracy and quality by thoroughly reviewing work, identifying inconsistencies, and proactively correcting issues with precision.

### What We Offer:

- Health and dental coverage
- Health spending account
- EAP
- On-site Medical Services
- Long-term disability benefits
- Paid vacation
- Paid winter office closure
- Pension plan with an employer contribution
- Paid sick day coverage
- Family responsibility days
- Community events
- Cultural learning opportunity

**Job Type:** Full-time, Permanent

**Hourly Wage:** \$75,000 - \$80,000

### How to Apply:

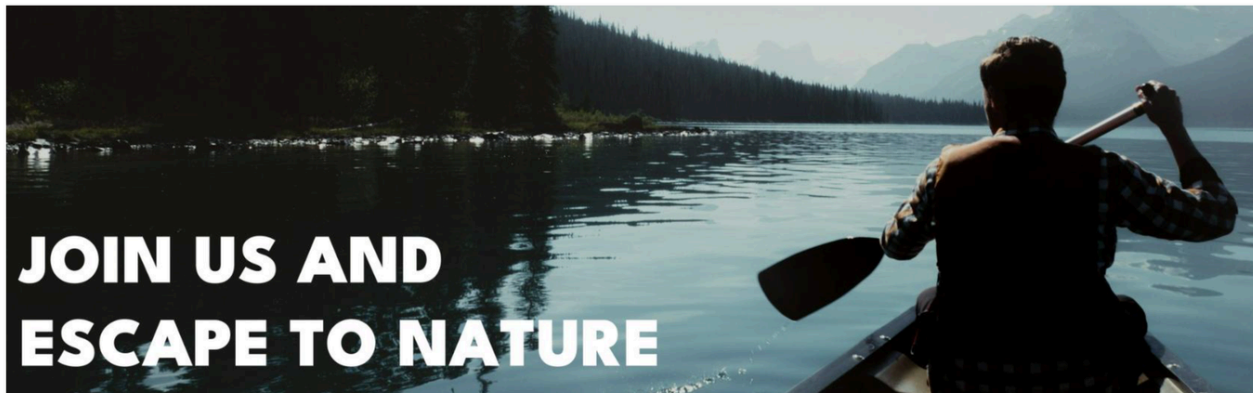
- Apply through our website at [Katzie.ca](http://Katzie.ca) (go to career opportunities and apply to the posting).
- Please apply by emailing your resume to Human Resources at [careers@katzie.ca](mailto:careers@katzie.ca) and reference Job Number 202602 in the subject line.

\*Every resume is personally reviewed by a real human in our HR Department because your experience and story deserve our attention.



# JOB POSTING

## ᓄᓄᓄ (Xwum) Canoe Rental Assistants



ᓄᓄᓄ (Xwum) operates a popular canoe rental business at Grant Narrows in Katzie First Nation Traditional Territory.

We are looking for up to 8 Canoe Rental Assistants at Grant Narrows for the upcoming season.

Canoe Rental Assistants assist with bookings, provide care of the canoes and site at Grant Narrows and support customers in getting their canoes, monitoring on-site parking and additional work as required.

This position will begin as early as Monday, May 11, 2026, and will continue until October 31, 2026.

We are looking for people who are passionate about working outdoors with extensive knowledge of the waters at Grant Narrows. Katzie First Nation members are strongly encouraged to apply.

Canoe Rental Assistants should have knowledge of the waters at Grant Narrows and experience working in the outdoors. They must be able to lift and carry canoes, keep booking and payment records and have good customer relationship skills.

The wage range for this position is \$21.40 per hour.

This is a full-time temporary position (40 hours per week) with a varied work schedule that will include work during regular business hours and some evening and weekend work.

We are also looking for people who would like to be on-call or work on a regularly scheduled part time basis.

Canoe Rental Assistants should have a valid driver's license and reliable vehicle to get to and from work at Grant Narrows.

**To apply for this position, please send your resume and cover letter to Dawna Day, CEO, Katzie Development Corporation at [dday@kdip.ca](mailto:dday@kdip.ca)**

**Application Deadline: Friday, May 1, 2026**

Only those applicants selected for an interview will be contacted.

## Job Opportunity: Census Enumerator (2026 Census)

Statistics Canada is hiring Census Enumerators to help collect important information for the 2026 Census. This short-term position helps ensure communities are accurately represented and receive the services they need.

### Position

**Census Enumerator (Non-Supervisory)**

**Pay:** \$25.87 per hour

**Employment Period:** May 2026 – July 2026 (varies by location)

**Hours:** Minimum 20 hours per week, primarily evenings and weekends

**Expenses:** Authorized expenses such as mileage and parking may be reimbursed

### Job Description

Census Enumerators are responsible for collecting census information from households in their assigned area.

Duties include:

- Visiting households **door-to-door** to collect completed census questionnaires
- Speaking with residents and assisting them with completing their census forms when needed
- Ensuring information is **accurate, complete, and confidential**
- Recording and submitting collected data according to Statistics Canada procedures
- Keeping track of assigned households and following up when necessary
- Following safety guidelines while working in the community

Enumerators work independently in their assigned area while maintaining regular communication with their supervisor.

### Qualifications

Applicants must:

- Be **19 years of age or older in British Columbia**
- Be a **Canadian citizen, permanent resident, or have a valid work permit**
- **Reside in Canada** and have a Canadian home address
- Be comfortable speaking with members of the public and conducting **door-to-door visits**
- Be organized, reliable, and able to work independently



Statistics  
Canada

Statistique  
Canada

## Hiring Process

Applicants must successfully complete:

1. Initial screening
2. Reference check
3. Security screening

**⚠️ Only applicants selected for further consideration will be contacted.**

For more information or to apply, visit:

**[www.statcan.gc.ca/censusjobs](http://www.statcan.gc.ca/censusjobs)**

After applying online at **[census.gc.ca](http://census.gc.ca)** — **Census Jobs**, please **email Crystal Isaac with your name and application confirmation number** so your application can be identified as coming from the community. Email: [Crystal.Isaac@statcan.gc.ca](mailto:Crystal.Isaac@statcan.gc.ca)

