

Public Works Road Safety

Katzie First Nation has secured a team to support Snow Removal and Salting Services for all KFN IR's 1,2,3 in the event of snow accumulations.

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Elmer Erickson will provide snow plowing and salting services on the following IR's and will be starting at 5:00am

- Katzie IR#1 (Pitt Meadows)
 - Katzie IR#2 (Langley)

TransBC (Ministry of Transportation) secured Mainroad to manage:

IR#3 (Barnston Island, Surrey)

KFN Maintenance Team: (support all communities, IR# 1,2,3)

Please remember to support your neighbours, our department will do our best to provide as much support for our Elders and community but any support would be much appreciated .

> For more information please contact Rosanna Leon, Housing, Public Works Manager via email at <u>Rosannaleon@katzie.ca</u>









Katzie Housing Department | 604-465-8961 Ext# 415| rosannaleon@katzie.ca









P: (604)465-8961 | F: (604)465-5949 19700 Salish Road, Pitt Meadows, BC, V3Y2G1

Re: Brush cutting and Tree Removal Notice for Residence on IR#3-Barnston Island

Friday, December 22, 2023

We are pleased to announce that The Ministry of Transportation and Infrastructure and Mainroad are collaborating with Katzie First Nation with Brush cutting and tree removal along each side of Dyke rd on Katzie IR#3- Barnston Island.

Mainroad is planning on brush cutting and removing trees, 10 feet both sides on Dyke road and around the Tetoten Centre. This work is planning to take place January 8th, we request your complete cooperation and understanding during maintenance times. During this time flaggers will be present to direct vehicles safely through the work zone. All pedestrians and motorists are advised to take caution through this area and/or utilize other routes if possible.

We kindly request your patience and understanding during this much needed improvement as we strive to minimize disruptions and inconvenience to our residents. We are working hard on this project and would highly appreciate your cooperation. If you have any Questions, concerns or comments please feel free to connect with the housing department of Katzie at 604-465-8921 Ext # 415 or by email at <u>Rosannaleon@katzie.ca</u>.

Thank you.

Sincerely,

Rosanna Leon Housing, Public Works and Infrastructure Manager Katzie First Nation

cc: Chief Grace George, Councilor Rick Bailey, Councilor David Kenworthy, Councilor Lisa Adams, Housing Manager Rosanna Leon, Tenants File







ATTENTION KFN Members REPAIR REQUEST AFTER HOURS/WEEKENDS

Housing Related Issues

Please refrain from contacting Chief and Council regarding Housing repair issues.

If you require immediate housing repair assistance please contact the following below;

After Hours #: (778) 877-1943

or

by email: rosannaleon@katzie.ca

(Emergency Repair e.g. heating issue, pipe or roof leak etc.)



Preventative Measures: Protecting Your Home From

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Freezing Temperatures

1. Guard your water pipes: Keep outdoor plumbing from freezing. Disconnect garden hoses and store them away. Leave the kitchen cabinet door and bathroom vanity door open where the pipes are located to keep them warm over night.



- Seal holes and cracks: Foam insulation is great to close up entry points of freezing air around windows and door jams.
- **3. Know where the water shut off valve is:** If your water lines were to freeze or burst you will need to shut off your homes water supply. Keep the area easy to access in case of emergency.
- **4. Clean your gutters:** Full gutters increase your chance of having ice form on your roof, which could lead to more damage.

5. Keep the heat in the house: Add plastic film to insulate your windows, add a door draft stopper to prevent freez-

ing air coming through the cracks, make sure your heating vents are open, keep interior doors open to let heat flow evenly, open curtains on a sunny day.







Process for Maintenance Repair Request

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Process for Maintenance Repair Request

- Head of Household (name on Rental Agreement) is required to fill out the repair request or contact Jamie Chalmers, Administration Assistant Housing at (604) 465-8961 Ext# 408 or email jamie@katzie.ca to discuss the matter.
- 2. The service request is reviewed by the Housing Manager, Rosanna Leon and sent to Maintenance Team to assess the issue
- 3. Before the visit please have the area **CLEANED**, **ACCESSIBLE AND SANITIZED**
- 4. Maintenance Crew will go to your house to assess the issue and report back to Housing Manager
- 5. If any parts or services are needed- Wait for Housing Manager approval
- 6. When Approved:
 - A. Maintenance will purchase/order parts
 - B. If services are needed Housing Admin. will contact vendor to set-up time and date

<u>Please understand that there is a time delay when it comes to purchasing/ordering</u> parts when Housing Admin have to communicate with vendors.

- **If necessary** Maintenance team will return to the home to do a repairs/ replacement after receiving the part needed or the technician will be at the house to repair.
- 8. Service Request Complete.

Please note that all purchase's or renovations are required a written pre-approval letter from C &C or reimbursement will not be approved.

If you have any questions, please feel free to contact the Housing Department at (604) 465-8921 ext. 408 or by email at jamie@katzie.ca.







KATZIE FIRST NATION HOUSING REPAIR REQUEST FORM		
LOCATION: Tenant/Katzie Me EYC; Daycare/Pres Band Office Other	school EY(alth and Community Centre C; Administration Office nds Department uth Centre
Work Location: (Office, Kitchen, GYM e <u>tc.)</u> CONTACT INFORMATION: (Tenant, Employee)		
FULL NAME ADDRESS		
EMAIL ADDRESS:		
DAY-TIME PHONE NUMBER	EVENING PHONE	NUMBER
TYPE OF WORK: GENERAL MAINTENANCI ELECTRICAL		T AND AIR SMOKE ALARM
DESCRIPTION AND DETAILS OF REPAIR, MAINTENANCE, OR OTHER REQUEST: Please be as specific as possible and attach photos or extra page if required.		
COMPLETE IF APPLICABLE: Image: Complete if applicable: <t< td=""></t<>		
Maker:	Model:	Serial #
TENANT INSTRUCTIONS FOR TRADESPERSON/MAINTENANCE TO ENTER AND ACTION OR QUOTE ON REPAIR OR MAINTENANCE:		

Attention All Housing Tenants

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Rental payment methods

- Each tenant is responsible for contributing towards the monthly rent.
- Rent is due on the first of each month.

Payment Options:

- Cash
- E-transfer:
 - Send E-transfer payments to payments@katzie.ca (include your name and address) Once we receive confirmation of your payment we will email your receipt.
- **Pre-Authorized Debit (PAD):**
 - If you would like to have payments withdrawn from your bank on either the 1st or 15th of each month, please contact Rosa Caesar to arrange payment plan and to receive a preauthorization debit form. Note: we will also need a void cheque or pre-authorization debit form from your bank. Verbal/written banking information will not be accepted.

Money Order or Cheques

- If you wish to pay via cheque or money order, you can deliver your payment to Finance at the Band Office. A receipt will be emailed to you on the day of deposit. Please make cheque payable to Katzie **Social Housing**
- Payroll deduction for Katzie Band Employees please arrange payment plan with Rosa Caesar, Housing Coordinator.

We encourage e-transfers or PAD to decrease the risk of COVID-19 transmission.

Also please remember to contact Katzie Housing Department if your phone number or email address has changes.







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Donate to Big Brother, they accepts Clothing and household items .

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Each time you make a donation to Big Brothers, you're helping fund important mentoring programs for children in our local community.

Toll Free: 1.866.521.4393

pickup@renewcrew.com



PITT MEADOWS RUBBISH REMOVAL

IT'S Quick...It's Easy...It's Gone!

<u>(778) 771-4222</u>

JUNK REMOVAL, FURNITURE REMOVAL, CONSTRUCTION DE-BRIS REMOVAL, SCRAP CARS FOR CASH

Next Pick Up: Katzie IR#1

Monday January 15, 2024

Pick Up Time: 10:00 AM

- Please no banned/hazardous material
- All refuse must be bagged and tied in order to be picked up

Allen Erickson Services:

Dead car removal for cash, rubbish removal

Contact

Call for more inquiries 604-649-3124