



Katzie's Maintenance Team is searching for a motivated Junior Public Works Maintenance worker that is eager to learn and grow into the role.

Reporting to and mentored by senior Public Works Maintenance employees, this role works closely with the community to provide direct maintenance support to all Katzie IR#1, 2 & 3. Aspects of the job require performing duties related to inspection, operation, maintenance and general repair duties on Katzie Social Housing units and community structures, including parks and open spaces, water distribution, wastewater collection and equipment maintenance, and roads.

This junior role is an excellent opportunity for individuals with great dexterity and willingness to learn.

**KATZIE MEMBERS THAT DO NOT MEET THE QUALIFICATIONS ARE ENCOURAGED TO APPLY AS TRAINING CAN BE PROVIDED. THIS IS A GREAT OPPORTUNITY FOR A MEMBER TO GAIN EXPERIENCE IN THIS FIELD.**

**JOB DESCRIPTION:** Junior Public Works Maintenance  
**DEPARTMENT:** Housing, Public Works, and Infrastructure  
**LOCATION:** IR #1, 2 & 3  
**REPORTING TO:** Interim Maintenance Operations Supervisor  
**JOB STATUS:** Full-time Temporary (March 31, 2024)

#### **DUTIES AND RESPONSIBILITIES**

- Small plumbing repairs, such as repairing clogged or leaking sinks, toilets & drains.
- Small electrical repairs, such as replacing receptacles, switches & fixtures.
- Basic building repairs and maintenance, such as repairing gutters, siding, windows.
- Landscaping duties such as cutting grass, weed eating, water plants, snow removal, cleaning outdoor areas.
- Perform routine preventative maintenance of tools & equipment.
- Moving & assembling furniture and special events equipment.
- Small water system repairs & maintenance, such as bleeding & maintaining hydrants.
- Small sewer systems repairs & maintenance, including lift station maintenance.
- Minor maintenance of roads, bridges, culverts & parking lots.

#### **QUALIFICATIONS AND SKILLS**

- Experience in similar position an asset but on the job training is available.
- Ability to follow direction/instruction to execute tasks with minimal supervision.
- Demonstrated experience in the use of hand & power tools.
- Understanding of basic safety concepts and willingness to work withing required safety requirements.
- Interest in the maintenance and repairs of small power tools (e.g. pumps, power washers, mowers, weed whackers, etc.)
- Willing to work in all weather and on-call, including weekends, evenings & emergencies.



- Knowledge of Small Water Systems or willingness to complete training
- Good knowledge of First Nations communities & culture
- Recognize & respect cultural diversity.

#### **OTHER REQUIREMENTS**

- Good physical stamina, able to lift 50lbs.
- Valid Drivers Licence with a clean driver's abstract
- Satisfactory criminal records check, including vulnerable populations must be provided before work can commence.

#### **WORKING CONDITIONS**

- Expected work hours are Monday to Friday, 8:30 – 4:30; additional hours as required for meetings, community events and training.

**Application Deadline:** Until filled.

**Expected Start Date:** Immediate

**Job Type:** Full-time, Permanent

**Salary:** \$18 - \$22 per hour

#### **How to apply:**

Please apply by emailing your cover letter and resume to Katzie First Nation Human Resources at [careers@katzie.ca](mailto:careers@katzie.ca) and reference **Job Number: 202318** in the subject line.